

Supervisory Series

2015-2016 Schedule

For the most current information on the Supervisory Training Series please visit:

<http://hrs.wsu.edu/Supervisory+Training>

Position Descriptions, Expectations, and Annual Reviews

Session 1: Tuesday, September 8, 2015 | 1:30-4:00 | CUB 204 (no videoconferencing)

Session 2: Wednesday, September 16, 2015 | 9:00-11:30 | CUB 204 & AMS Sites

Understanding and Managing Leave

Session 1: Wednesday, September 30, 2015 | 9:00 - 11:30 | CUB 204 (no videoconferencing)

Session 2: Thursday, October 8, 2015 | 1:30 - 4:00 | CUB 204 & AMS Sites

Corrective Action and Discipline Process

Session 1: Tuesday, October 20, 2015 | 1:30 - 3:30 | CUB 204 (no videoconferencing)

Session 2: Wednesday, October 28, 2015 | 9:30 - 11:30 | CUB 204 & AMS Sites

Performance Management Case Studies

Session 1: Wednesday, November 10, 2015 | 9:00 - 12:00 | CUB 204 (no videoconferencing)

Session 2: Thursday, November 19, 2015 | 1:30 - 4:30 | CUB 204 & AMS Sites

Supervisory Roundtable Discussion: Performance Management Issues

Pullman audience only: Tuesday, December 1, 2015 | 9:30-11:00 | CUB 204

Pullman audience only: Wednesday, December 9, 2015 | 1:30-3:00 | CUB 204

Non-Pullman audience only: Thursday, December 17, 2015 | 9:30-11:00 | AMS sites

Equal Opportunity Issues for Supervisors

Session 1: Wednesday, January 20, 2016 | 10:00-11:30 | CUB 204 (no videoconferencing)

Session 2: Thursday, January 28, 2016 | 1:30 - 3:00 | CUB 204 & AMS Sites

Workplace Communication: Giving and Receiving Feedback

Session 1: Tuesday, February 9, 2016 | 1:30-4:00 | CUB 204 (no videoconferencing)

Session 2: Wednesday, February 17, 2016 | 9:00-11:30 | CUB 204 and AMS sites

Supervising Student and Hourly Workers

Session 1: Wednesday, March 2, 2016 | 9:30 - 11:30 | CUB 204 (no videoconferencing)

Session 2: Thursday, March 10, 2016 | 1:30 - 3:30 | CUB 204 and AMS sites

Workplace Issues Case Studies

Session 1: Tuesday, March 22, 2016 | 1:30-4:30 | CUB 204 (no videoconferencing)

Session 2: Wednesday, March 30, 2016 | 9:00-12:00 | CUB 204 and AMS sites

Supervisory Roundtable Discussion: Recruitment and Hiring Issues

Pullman audience only: Tuesday, April 12, 2016 | 9:30-11:00 | CUB 204

Pullman audience only: Wednesday, April 20, 2016 | 1:30-3:00 | CUB 204

Non-Pullman audience only: Thursday, April 28, 2016 | 9:30-11:00 | AMS sites